



**TATA CHEMICALS LIMITED**

**Registered Office: Bombay House, Homi Mody Street, Fort, Mumbai – 400 001**

**CIN: L24239MH1939PLC002893**

**DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS**

**(Pursuant to SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015)**

The Company has a familiarization programme for Independent Directors (copy available on the Company's website). The objective of the familiarization programme is to provide training to Independent Directors at the time of their joining and also thereafter on a continual basis so as to enable them to understand the Company - its operations, business, industry and environment in which it functions and the regulatory environment applicable to it.

The Directors from time to time get an opportunity to visit Company's plants, where plant heads apprise them of the operational and sustainability aspects of the plants to enable them to have full understanding on the activities of the Company and initiatives taken on safety, quality, CSR, Sustainability, etc. Business Heads of the Company and CEOs of Indian and overseas operating subsidiaries also present their plans and priorities to the Board. This enables the Directors to get a deeper insight in the operations of the Company and its subsidiaries. Visits to Company's Innovation Centre are arranged to familiarize the Independent Directors in research and development activities of the Company.

During the financial year 2018-19, the following familiarization programmes for Independent Directors were conducted -

<b>Sr. No</b>	<b>Subject matter of the Programmes</b>	<b>No. of programmes attended by Independent Directors</b>	<b>No. of hours spent by Independent Directors</b>
1.	Directors strategy workshop along with interaction with business /function heads	1	8 hours
2.	Formal induction of a new Independent Director (Ms. Padmini Khare Kaicker): <ul style="list-style-type: none"><li>• Introduction to Chemicals Business</li><li>• Introduction to Consumers Business</li><li>• Strategy Update</li><li>• Organisation and subsidiary update</li></ul>	1 1 1 1	2 hours 30 minutes
4.	Presentation on amendments to the SEBI Listing Regulations	1	1 hour
5.	Presentation on CSR Updates	3	1 hour 30 minutes
6.	Presentation on Global Safety	3	1 hour 30 minutes
7.	Presentation on Sustainability Updates	3	1 hour 30 minutes
8.	Presentation on SEBI Circular for strengthening the guidelines and raising industry standards for registrar and share transfer agents, issuer compliances and bankers	1	30 minutes



9.	Assessment of effectiveness of the Audit Committee and internal audit function	1	30 minutes
10.	Presentation on Tax Updates	1	30 minutes
11.	Presentation on Data Analytics in Audit function	1	20 minutes
12.	Overview of key projects and product pipelines at the Innovation Centre, Pune on a quarterly basis	1	2 hours
<b>TOTAL</b>			<b>20 hours</b>

Besides the above, presentation on risk management, HR processes of the Company are made at their respective committees where some of the Independent Directors are also members.

During the year, certain Directors including Independent Directors visited overseas subsidiaries' plants in North America, Magadi, Kenya and met the leadership teams there. The Directors spent entire day at the respective plants to get a deeper insight in the operations of the overseas subsidiaries.

**Summary of Familiarization programme of Independent Directors:**

Total no. of hours spent on familiarization programme in the financial year 2018-19	Approximately 20 hours
Cumulative hours spent on familiarization till date (from 1 <sup>st</sup> April, 2015)	Approximately 87 hours

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